

ENTERING STUDENT CHECKLIST 2022

International Students: Visit <https://students.wustl.edu/oiss-check-in/> for new international student check-in.

Set-Up WUSTL Key & Email account: You will receive an email from the WashU Registrar with this information. Email your [DBBS Program Coordinator](#) with your WUSTL email address.

Student Health/Immunizations: Visit <http://wusmhealth.wustl.edu/students/new-students/> for instructions on completing Required Health Documentation for new students.

JULY START DATE: complete by June 1st

AUGUST START DATE: complete by July 15th

Failure to comply will result in a \$95.00 late fee.

Submit your Final Transcript(s) by July 1st: Arrange for your final transcript with proof of degree to be sent to the Graduate School Admissions Office (see email for address).

Contact your Program Coordinator: Inform your Program Coordinator of the date you plan to start and schedule to meet prior to starting.

Obtain authorization for an ID Badge pickup before Orientation. We will use the photo you submitted with your application, unless you send another immediately.

Stipend: To ensure that you receive your first stipend paycheck, make certain to submit the following to DBBS Finance DBBS-StudentFinance@email.wustl.edu:

*your start date

*Wustl email address

*[frontload form](#)

JULY START DATE: submit no later than July 8th

AUGUST START DATE: submit no later than August 15th

Student Code of Conduct: DBBS requires that incoming students read the Code of Conduct prior to registration. Please indicate your completion of the requirement in the [DBBS Student Hub](#) prior to registration.

Student Registration in Webstac: Visit <https://acadinfo.wustl.edu/> to register. First day of classes is August 29th. Your [DBBS Program Coordinator](#) will send you an email with instructions.

Local Address and Emergency Contact: Please enter local address and emergency contact information in the [DBBS Student Hub](#) prior to orientation.

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Rotation: Indicate your permission to allow potential rotation mentors to review your application by checking the appropriate box in the [DBBS Student Hub](#). Set up your 1st rotation no later than September 6th, then complete the [Research Rotation Form](#) and submit to your program coordinator.

Complete U-Pass Registration: Visit <https://parking.wustl.edu/items/metro-transit/> for the U-Pass a day or two **after you have registered for the Fall Semester**. To ride the Metro transit services you **must** have your WU Student ID and Metro U-Pass.

Compliance Training: Online HIPAA 101, EHS Initial Lab Safety, and PERCSS (Program for Ethical Conduct of Science & Scholarship). You will receive an email from [DBBS-Student Finance](#) containing instructions on how to complete these mandatory compliance modules.

Orientation: Monday, August 8th. A 3-week Immersion Experience begins immediately following Orientation. More information to come!

Visit important topics at <http://dbbs.wustl.edu/curstudents/Pages/CurrentStudents.aspx> to help with your transition to Graduate School, and contact your DBBS Program Coordinator for any concerns or questions.